

Before Care and After Care Policies and Procedures

St. Peter Catholic School is committed to providing a safe, properly staffed, and enjoyable before and after care experience for our students. Additionally, we are committed to keeping costs as low as possible for our families who need this service.

Before Care and After Care services will be provided on a pre-paid basis. All payments and billings will utilize the FACTS system. Family discounts are not available for Before Care or After School services. Students will not be allowed to attend the Before Care and/or After Care Program without having paid in advance for the service. Any student who has a negative pre-pay balance of \$50.00 or more cannot attend After Care until the balance is paid and pre-pay funds are available.

Before and After Care Hours and Rates

Morning Key Care (Key Cottage 3 year olds, pre-kindergarten, and kindergarten students)

Morning “Key Care” for Key Cottage and Kindergarten students, will be offered in the Key Cottage building (formerly known as the Early Childhood Center, ECC) from 6:50 a.m.-7:15 a.m. at a rate of \$1.00 per morning. Little ones will need to be dropped off at Key Cottage.

Before Care (1st - 7th Grade)

Before Care is offered for our Kindergarten - 7th grade students in the school cafeteria from 6:50 – 7:15 a.m. Any student that is dropped off at school before 7:15 a.m. and before the beginning of carline (either by car or bus) will attend and be billed for Before Care. There is a charge of \$1.00 per day.

The pavilion gate opens at 6:50 a.m. for Before Care students. If students arrive on campus before 6:50 a.m., they should remain in their parent’s vehicles until the pavilion gate is opened. The students should then go to the cafeteria to sign in. Key Cottage students should go straight to the Key Cottage building. Normal school rules apply.

Afternoon Key Care

Afternoon “Key Care” is offered for our Key Cottage and Kindergarten students in Key Cottage from 2:30 - 5:30 p.m. The rate is \$12.00 per day or \$6.00 per day if picked up in the first hour (before 3:30 p.m.) Pick-up and sign out are at Key Cottage.

After Care (1st - 7th Grade)

After Care is offered for our 1st - 7th grade students on campus from 2:45- 6:00 p.m. The rate is \$12.00 per day or \$6.00 per day if picked up in the first hour (before 3:45 p.m.) Parents who arrive after 6:00 p.m. will be billed \$1.00 per minute for each minute after 6 p.m.

Any days on which After Care will not be provided will be announced in advance.

Rules of Conduct for Students in the Before Care and After Care Program:

Parents are asked to please read the following rules of conduct and discuss them with their children. Consistent misbehavior and disobedience will not be tolerated, and may result in parents being notified and asked to find an alternative program for their children. Administration has the authority to remove any student from Before/After Care during the year if conduct is not acceptable or for non-payment.

1. All rules will be the same for After Care as stated in the Discipline Policy in the Student/Parent Handbook.
2. Any infraction of the rules will be reviewed with the parents daily. Misbehavior may result in a behavior card being issued (grades 3-7). Conduct points are not lost during Before or After Care, but time is still served if a recess detainment, detention, or suspension is issued. If a student is involved in consistent or egregious misbehavior while in Before or After Care, he/she may be placed on disciplinary probation. If probation is violated, a student may lose the privilege of attending Before or After Care.
3. After Care students should report to After Care immediately at the 2:45 p.m. dismissal.
4. Students must remain in the designated, supervised areas on the playground.
Key Cottage and Kindergarten students will be in the Key Cottage building or playground.
5. A snack is given to all After Care students daily. If you feel that your child needs more food than After Care provides, please consider sending additional snacks in their book bags.